|  |  |
| --- | --- |
| C:\Users\Terry.Sun\Google Drive\SnapInspect 3\Website - NEW\tick-logo-final_medium.png |  |
| Untitled.png | |
| **Exit Inspection**  Suite 6, 18 Broadway  Inspected By: Zoe Clark  15/03/2016  With our Smart Report function, we can completely customize the checklist, the look of the report, and apply additional business rule with the data collected according to your requirement. To learn more, please contact [support@snapinspect.com](mailto:support@snapinspect.com) and we will quickly send you few sample reports. | |

|  |  |  |
| --- | --- | --- |
| Gas Meter Reading | 364.443 | Photograph? Y |
| Electrical Meter Reading | 443 10 | Photograph? Y |
| Water Meter Reading | No meter found | Photograph? N |

|  |  |
| --- | --- |
| Blinds Kitchen - PRESENCE OF SECURING DEVICE FOR OVERLONG / LOOPING CORDS | N |
| Blinds Bathroom - PRESENCE OF SECURING DEVICE FOR OVERLONG / LOOPING CORDS | NA |
| Blinds Safety Regulations Leaflet provided for Tenant | NA |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Room Name | Present? | Working Order? | Comments |
| Smoke Alarm Present? | Entrance | Y | Y |  |
| Lounge | N | N |  |
| Toilet | N | N |  |
| Garage/Carport | NA | NA |  |
| Laundry | NA | NA |  |
| Bedroom 3 | N | N |  |
| Bedroom 2 | N | N |  |
| Bedroom | N | N |  |
| Bathroom | N | N |  |
| Kitchen | N | N |  |

Video Inspection Link: [Click To View](http://my.snapinspect.com/content/samplereports/149_uG1YL7JsbNKpuHwBvu9I2cszmXHixyIjBRP2rHiE.html)

| **Name** | Clean | Undamaged | Working | **Comments** |
| --- | --- | --- | --- | --- |
| Entrance | | | | |
| Doors & Locks | Y | Y | Y |  |
| Walls & Ceiling | Y | Y | Y |  |
| Floor/Coverings | Y | Y | Y |  |
| Windows & Locks |  |  |  |  |
| Lights & Power Points |  |  |  |  |
| |  |  |  | | --- | --- | --- | | Untitled.png | Untitled.png |  | | | | | |
| Lounge | | | | |
| Doors & Locks | Y | Y |  |  |
| Walls & Ceiling | Y | Y | Y | Skirting boards coming away from wall. Tenant has left new chrome light fitting. |
| Floor/Coverings | Y | Y | Y |  |
| Windows & Locks | Y | Y | Y | Cracking above the rear lounge window |
| Lights & Power Points | Y | Y | Y |  |
| Blinds/Curtains | Y | Y | Y | Nets at both windows |
| |  |  |  | | --- | --- | --- | | Untitled.png  - | Untitled.png  - | Untitled.png  - | | Untitled.png  - | Untitled.png  - | Untitled.png  - | | | | | |
| Kitchen | | | | |
| Doors & Locks | Y | Y | Y |  |
| Walls & Ceilings | Y | Y | Y |  |
| Floor/Coverings | Y | Y | Y | Two small raised areas on kitchen floor |
| Windows & Locks | Y | Y | Y |  |
| Lights & Power Points | Y | Y | Y |  |
| Cupboards/Drawers/Bench Tops | Y | Y | Y | Additional photographs taken separately |
| Sink/Taps/Spout | Y | Y | Y |  |
| Stove/Hobs/Griller | Y | Y | Y | Slight tarnishing on rear hob cover |
| Appliances |  |  |  | Oven & extractor have been cleaned |
| |  |  |  | | --- | --- | --- | | Untitled.png  - | Untitled.png  - | Untitled.png  - | | | | | |
| Bedroom | | | | |
| Doors & Locks | Y | Y | Y |  |
| Walls & Ceilings | Y | Y | Y |  |
| Floor/Coverings | Y | Y | Y |  |
| Windows & Locks | Y | Y | Y | Small area in the corners of the window sill showing potential signs of damp/mould. |
| Blinds/Curtains | Y | Y | Y | White net blinds at both windows |
| Lights & Power Points | Y | Y | Y |  |
| Built-ins/Mirrors |  |  |  |  |
| |  |  |  | | --- | --- | --- | | Untitled.png  - | Untitled.png  - | Untitled.png  - | | | | | |
| Bedroom 2 | | | | |
| Doors & Locks | Y | Y | Y |  |
| Walls & Ceilings | Y | Y | Y |  |
| Floor/Coverings | Y | Y | Y |  |
| Windows & Locks | Y | Y | Y |  |
| Blinds/Curtains | Y | Y | Y | White net blinds |
| Lights & Power Points | Y | Y | Y |  |
| Built-ins/Mirrors | Y | Y | Y |  |
| |  |  |  | | --- | --- | --- | | Untitled.png  - | Untitled.png  - | Untitled.png  - | | Untitled.png  - | Untitled.png  - | | | | | |
| Bedroom 3 | | | | |
| Doors & Locks | Y | Y | Y |  |
| Walls & Ceilings | Y | Y | Y |  |
| Floor/Coverings | Y | Y | Y |  |
| Windows & Locks | Y | Y | Y |  |
| Blinds/Curtains | Y | Y | Y | White net blinds |
| Lights & Power Points | Y | Y | Y |  |
| Built-ins/Mirrors |  |  |  |  |
| |  |  |  | | --- | --- | --- | | Untitled.png  - | Untitled.png  - | Untitled.png  - | | | | | |
| Toilet | | | | |
| Doors & Locks | Y | Y | Y |  |
| Walls & Ceilings | Y | Y | Y |  |
| Floor/Coverings | Y | Y | Y |  |
| Windows & Locks | Y | Y | Y |  |
| Lights & Power Points | Y | Y | Y |  |
| Toilet/Toilet Roll Holder |  |  |  |  |

**General Comment**

*Sample General Comments*

|  |  |  |
| --- | --- | --- |
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**Maintenance Comments**

*Sample Maintenance Comments*

|  |  |  |
| --- | --- | --- |
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**COPIES OF APPLIANCE MANUALS PROVIDED**

*Y*

|  |  |  |
| --- | --- | --- |
| Tenant Signature | sign.png | Date: 15/03/2016 |
| Inspector Signature | sign.png | Date: 15/03/2016 |

**DISCLAIMER**

**This report is undertaken by [Your Company Name] and provides a fair and accurate record of the condition and contents of the property, and the property's internal condition. It is the responsibility of the Landlord and the Tenant to agree between themselves the accuracy of this report.**

**The person preparing this report is not an expert in fabrics, woods, materials, colours, paint colours, antiques etc, nor a qualified surveyor. The report should not be used as structural survey report. Plants and shrubs are not listed. If any additional items are to be listed, this will be at the Landlords request.**

**Property left in lofts, cellars and locked rooms, which have not been inventoried, are the sole responsibility of the Landlord.**

**GENERAL REPORT GUIDELINES**

**Electrical items will not be checked apart from; light bulbs and extractor fans in kitchens and bathrooms.  Please be advised that Inventory Clerks are not responsible for the following:-**

**1. Testing showers/taps**

**2. Testing appliances**

**3. Moving furniture**

**4. Checking electrical items**

**5. Flushing toilets**

**6. Checking heating systems/radiators**

**7. Inspecting loft contents**

**8. Removing and inspecting boxed items**